



Volunteer Position Description – Café Attendant

Job title: Café Attendant

Work Location: 1491 E State Rd 434, Winter Springs, FL 32708

Department: Food Services

Reports to: Food Services Director

■ **Volunteer (4 -15 hours per week)**

Essential Duties and Responsibilities:

- Performs the basic customer service tasks of taking the customer's orders, processing payment and delivering food or beverages.
- Bus and clean the café area
- Restock the utensil counters,
- Lift and handle boxes and canisters of product
- Assist with preparing the food and drinks
- Assist the kitchen staff in food preparation and washing of dishes and pots, skillfully operate the dish washing chemicals and allocate and keep clean utensils, dishes, and posts.
- Adhere to proper food handling techniques and properly balance time use, material and equipment to avoid unnecessary expense and waste.
- Maintain the acceptable personal hygiene standards and comply with the department required dress code.
- Strictly follow safety regulations.
- Attend any in-service trainings and education sessions that are assigned to this position
- Performs other related duties as assigned.

Education and/or Work Experience Requirements:

- Demonstrated maturity and has a full understanding of the vision of The Foundry Church and the Food Service Department vision
- Must demonstrate the ability to be attentive and have a proactive demeanor.
- Must be able to complement work in customer service by providing a clean, pleasant, well-furnished environment that invites the customer to enjoy themselves more.

Physical Requirements:

- Able to lift up to 50lbs.
- Ability to maintain regular, punctual attendance

General:

- This is a Sunday – Thursday position (Breakfast – Lunch) Volunteers can schedule their days and hours as available.

Print Employee Name:

Employee signature:

Date: